IT 521 Proseminar I: Instructional Technology as a Profession
Week 6 Breakout Room Activity
Last updated September 23, 2015

With your assigned peers, you will examine the Visual Design Basics from Sumeet Moghe at http://www.slideshare.net/sumeet.moghe/visual-design-basics. This slideshow is designed for visual design principles in general and not necessarily restricted within the context of web design. Thus, there may be more concepts introduced than what you read and discussed about for this class. Take time examining the slideshow individually, and take notes on which principles introduced in the slides are similar to what we have been discussing in Week 6, and identify principles that were not in our readings or discussions.

Then share your thoughts in your group and for the new principles you encountered if possible find examples on the web. Be prepared to share your findings to the rest of the class. The instructor will give the peer group spokesperson moderator rights so that your group is able to share new examples to the class, which means that you will be able to lead the class to a web tour yourself.

You will have 40 minutes to complete this activity; thus, you will have to be efficient and use your time wisely.

When you get to your Breakout Room first identify roles. Follow the Roles and Responsibilities in the table below:

Name Order	Role	Responsibilities
1st	Conversation Facilitator	The Conversation Facilitator is in charge of making sure that the group discussion is on task by starting the conversation and checking in with all members that the group understands the assigned task. Once the conversation starts, the Conversation Facilitator is responsible for reminding the group when 10 minutes, 20 minutes, 30 minutes, and 40 minutes pass from the beginning of this activity to help the group stay on time. During the meeting, if there is a group member who forgot to turn his/her microphone/video on, then the Conversation Facilitator will politely ask the person to turn his/her microphone/video on.
2nd	Information Gatherer	The Information Gatherer is in charge of making sure that all participants have a chance to share ideas. If the group has not heard from a member in a while, the Information Gatherer will find a moment and ask "By the way we have not heard from X in a while, what do you think about Y?" The Information Gatherer will also make sure that there are no noise distractions in the room. If

		there is a group member whose microphone needs to be turned off due to feedback or background noise while the member is not talking, the Information Gatherer will politely request the member to turn his/her microphone off until the next time s/he is ready to speak.
3rd	Spokesperson	The Group Spokesperson will make sure that main ideas of the group discussion is recorded during the breakout activity on the whiteboard. Other group members can contribute recording on the whiteboard, but the Spokesperson is responsible for making sure that the group agrees to what is recorded on the whiteboard. During whole group discussion the Spokesperson will share these ideas to the class.
All Others	Active Participant	All others in the room are responsible to be engaged in the discussion.